



JOB DESCRIPTION

Job Title: Domestic Cleaner

Job Summary: To ensure the cleanliness of the communal areas of the property.

To complete all tasks and work as part of the team in accordance with NH&S's organisational values:

- Person-centred
- Empowerment
- Respect
- Inclusiveness
- Integrity
- Working in partnership

Hours of Work: 4.5 per week.

Leave: 6.6 weeks per year, inclusive of bank holidays.

Responsible to: Housing Team Leader

Main Duties:

1. To clean communal areas including kitchen, lounges, toilet, hallways and stairs to a high standard in line with the Cleaning Specification.
2. To complete necessary paperwork, including Cleaning Log and Timesheets.
3. To work, and utilise cleaning products, safely with particular reference to the Control of Substances Hazardous to Health (COSHH) Policy.
4. To report promptly any maintenance, health and safety or welfare issues to the Housing Officer,
5. To report promptly any requirements for cleaning materials to the Housing Officer.
6. To work within the policies and procedures of Norton Housing and Support Ltd
7. To carry out other ad hoc tasks as required.