

NORTON HOUSING AND SUPPORT LTD
HEALTHY LIVING CO-ORDINATOR - PERSON SPECIFICATION

1. Attitude / Personality	Essential / Desirable	Assessment			Comments
		1	2	3	
Warm, empathic	E				
A "can do" attitude	E				
Friendly and outgoing	E				
A flexible approach to work	E				
Willingness to undergo any necessary training	E				
2. Skills					
Driving licence and use of own vehicle	D				
Effective verbal communication / interpersonal skills	E				
Organisational Skills	E				
Good written communication skills (sufficient for use of report writing)	E				
Able to motivate and inspire others	E				
An understanding of the importance of team working and an ability to contribute	E				
Ability to earn and maintain the trust of clients	E				

3. Ability to Contribute to the Protection of Vulnerable Adults from Abuse	Essential / Desirable	Assessment			Comments
		1	2	3	
Understand safeguarding issues	E				
Promote anti-discriminatory practice	E				
Maintain confidentiality of information	E				

4. Experience / Qualifications	Essential / Desirable	Assessment			Comments
		1	2	3	
Experience of sports / fitness coaching	E				
Experience of giving dietary / weight management advice	D				
An understanding of mental health issues	D				
Food hygiene qualification	D				
Appropriate qualification, e.g gym instructor certificate, coaching qualification, sports science etc	D				